



Cleaning Checklist

Date

Property Name

Cleaned by

Signed

Appropriate protective clothing should be worn when cleaning and protective clothing should be changed between properties.

Cleaning Check List

All surfaces are to be cleaned first, then disinfected

Entrance	
Keys cleaned	
External handles wiped and disinfected	
Living Spaces and kitchen	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and disinfected	
Electrical equipment, Wi-Fi hub and remote controls wiped down	
Soft furnishings and curtains steamed	
Mirrors cleaned	
Windows cleaned	
Carpets and hard floors vacuumed and steamed	
Banisters wiped and disinfected	
Empty Bins and disinfect	
Microwave, kettle, toaster: clean and sanitise doors, handles and controls	
Oven and hob: clean and disinfected surfaces, doors, handles and controls	
Fridge: clean and disinfected inside and out, including handle	
Pans, crockery, utensils washed	
Drawers and cupboards wiped and disinfected	
Bedroom	

Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Lights and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and disinfected	
Drawers and cupboards wiped and disinfected	
Soft furnishings and curtains steamed	
Mirrors cleaned	
Windows cleaned	
Carpets and floors vacuumed and steamed	
Bathroom	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
Clean shower, sink including pedestals, tiles and splashbacks	
Remove shower head and clean	
Clean and sanitise taps	
Clean and disinfect plugholes	
Clean and sanitise toilet bowl using a toilet brush to agitate the cleaning process and include under the toilet rim	
All surfaces and furniture, including skirting boards wiped and disinfected	
Mirror cleaned	
Window cleaned	
Floor vacuumed and steamed	
Soak toilet brushes in cleaner	
Outside Space	
Disinfect bin lids	
Clean outdoor furniture	
Clean BBQ	